

Stipulated Motion

Note: If an order will not be submitted - see Stipulation event

Instructions:

Select *Bankruptcy or Adversary*

Select *Motions/ Applications on Bankruptcy menu; Motions on Adversary menu*

Enter case number

Verify case number is correct

Select Document Event: [Stipulated Motion - STOP - If no Order is needed use Stipulation under Misc Activities menu](#)

Select Party

- Party filer not listed, Add/Create New Party

Browse, Verify and attach the correct pdf file

- Add attachments, if applicable

Enter description of what is being stipulated

- Docket text will read “Stipulated Motion for...”

Enter additional party(ies) signing this document and who they represent

Select if this Refers to an existing event

- Narrow search by entering category type. Highlight all categories if unsure which category.
- Narrow search further by file date range or document # range.
- Select applicable event

Review Docket Text for accuracy

Warning!! Verify entry is correct before submitting.